

2. TENDER NOTICE & INVITATION TO TENDER
TENDER NO. BV 1083/ 2024
SUPPLY AND DELIVERY OF A3 AND A4 PRINTING PAPER FOR THE PERIOD ENDING 30 JUNE 2027

The Breede Valley Municipalities invite tenders for the supply and delivery of A3 and A4 printing paper for the period ending 30 June 2027.

Interested service providers/ companies are encouraged to participate in this tender. Interested service providers/ companies can request or collect bid documents from the Supply Chain Management Offices, 51B Baring Street, Worcester. Documents are to be requested or collected as from Friday, 22 March 2024, during office hours Mondays to Fridays 08h00 – 13h00 and 13h30 – 15h00. A non-refundable fee of R 230-00 (Two Hundred and Thirty Rand) for each set of documents, payable by cash deposits and EFT's. Please note: The R230 is only payable if you collect the documents in hard copy from our offices. Documents are also electronic available upon request, free of charge, as the printing costs are for the bidder's own account.

ELIGIBILITY CRITERIA

Only those service providers who satisfy the following eligibility criteria are eligible to submit tenders:

- i. Whose products comply with ISO 9001, 14001 or 9706 (proof of certification needs to be submitted with the tender, relevant or equal to the quality standard required). Distributors may utilise certification of their manufacturers.

Any enquiries regarding the bidding procedure or the issue of bid documents shall be directed to the Supply Chain Management Unit, for attention of Mr. Brown, at telephone number 023 348 2956, or e-mail address: tbrown@bvm.gov.za . Alternatively, Mr. Bells, at telephone number 023 348 2954, or e-mail address wbells@bvm.gov.za . Any enquiries regarding technical information shall be directed to the Senior Clerk: Stores / Acting Storeman: Ms. R Harvey which can be contacted at 023 348 2895/ 8813 or emailed at rharvey@bvm.gov.za . Alternatively, the Senior Data Capturer: Stores / Acting Supervisor, Mr. Saunders, which can be contacted at 023 348 8814 or emailed at rsaunders@bvm.gov.za .

Tender offers, in properly sealed envelopes and clearly marked on the outside with the corresponding bid number and description, must timeously be placed in the tender box at Breede Valley Municipal Credit Control offices, 53 Baring Street, Worcester, by not **later than 11h00 on Friday, 26 April 2024**. Telephonic, telegraphic, telex, facsimile, electronic or e-mailed, bids will not be accepted. If the bid is late, it will not be accepted for consideration.

The Employer does not bind itself to accept the lowest or any tender and reserves the right to accept any tender or any part thereof, which may result in the acceptance of more than one tender, whichever the case may be. The Employer shall apply the Municipal Supply Chain Management Policy as adopted in terms of Section 111 of the Municipal Financial Management Act, 2003 (Act No 56 of 2003) and relevant regulations. All eligible bids received shall be evaluated in terms of the Employer's Supply Chain Management Policy and the Preferential Procurement Framework Act. The 80/20 preference point system shall be applicable. No bids will be considered from persons in the service of the state.

Breede Valley Municipality
 Private Bag X3046
 WORCESTER

D. MCTHOMAS
 MUNICIPAL MANAGER
SC 9/2024